Course Information Sheet

Course Title: Health & Social Care - Level 2 Diploma

Single Sentence description
A workbased vocational qualification, suitable for those who work within the health and social care workforce, to demonstrate competence.

For Course Information, please click on the date below.

What the course is about

NVQs (National Vocational Qualifications) are work based qualifications that allow you to use your current skills, knowledge and experience, as a starting point for further development of the skills and knowledge required to successfully undertake your current or a new job role. NVQs are based on National Occupational Standards that describe the 'competencies' expected in any given job role. The National Occupational Standards are devised by the relevant Sector Skills Councils/Bodies for that profession.

An NVQ consists of underpinning knowledge (what you need to know to do a particular job) and demonstration of competence (how you actually perform an activity in a real life work situation).

You will be allocated an assessor. Your assessor will liaise with you and your line manager, and will set you action plans and key pieces of project work that enable you to develop the underpinning knowledge and demonstrate the competence required to achieve a the qualification standards related to the particular vocation.

Your assessor will also support you to improve your English and maths skills alongside your learning of your vocational subject. This will include assessing your current skills and planning learning activities related to your subject that are designed to develop your skills in these areas.

To achieve an NVQ, candidates must prove that they have the ability (competence) to carry out their job to the required standard.

There may be some workshops that you will attend to support development of your underpinning knowledge, although primarily this is a work based qualification. You will develop an e-portfolio of key pieces of evidence from your daily work that demonstrates how you have embedded or improved skills. You can use physical work evidence, photographs, videos, projects, presentations or other work products - anything that shows how you are doing things to meet the standards set in the qualification.

Your assessor will visit you in the workplace to assess how competently you are performing tasks and activities. Your managers, supervisors, work colleagues and customers will be requested to provide witness testimonies to confirm how you are applying new skills. You will take part in professional discussions with your assessor to demonstrate how well you understand the requirements of your job role.

The OCR Level 2 Health and Social Care Diploma provides you with a high quality, nationally recognised qualification. It is a vocationally-related, credit-based qualification that provides valuable opportunities for you to develop skills, gain underpinning knowledge and understanding, and demonstrate competence in the workplace.

This qualification is to guide and assess the development of knowledge and skills relating to the health and social care workforce. The qualification will be the only qualification that confirms occupational competence for identified roles in the health and social care workforce in England.

This qualification specifically aims to:
• recognise your understanding of the health and social care workforce
• evaluate your application of knowledge in the workplace
• provide accreditation for the essential knowledge, understanding and competence needed by those working within the health and social care workforce

This is a 46 credit qualification. 24 credits are achieved through mandatory units and a further 22 credits form optional units. Optional units are designed to be combined in flexible ways to reflect the real working context of different learners.
The 9 Mandatory units are:

- Introduction to communication in health, social care or children’s and young people’s settings - F/601/5465
- Introduction to personal development in health, social care or children’s and young people’s settings L/601/5470
- Introduction to equality and inclusion in health, social care or children’s and young people’s settings - R/601/5471
- Introduction to duty of care in health, social care or children’s and young people’s settings - H/601/5474
- Principles of safeguarding and protection in health and social care - A/601/8574
- The role of the health and social care worker - J/601/8576
- Implement person centred approaches in health and social care - A/601/8140
- Contribute to health and safety in health and social care - R/601/8922
- Handle information in health and social care settings - J/601/8142

This is a vocational course leading to a qualification and our Service is subsidised by public funding. You will be required to complete all of the necessary coursework/assignments or exams by the given deadlines. Please note: if you do not successfully complete the course within this academic year, you will not be able to repeat it at a subsidised fee. For further information on the syllabus for this course please go to; http://www.ocr.org.uk/qualifications/vocational-qualifications-qcf-health-and-social-care-adults-england-level-2-diploma-05923/

Who the course is for and what previous experience, knowledge or qualifications are needed

An NVQ is suitable for those who are already employed in a particular job role, or have the opportunity through a substantial work placement to demonstrate the skills required for a particular job.

This qualification is suitable for those who work within the health and social care workforce. It provides you with an opportunity to demonstrate your competence in a wide range of job roles.

The qualification will be relevant to:

- Care assistants/support workers/key workers in residential settings
- Healthcare assistants/support workers in community and primary care environments
- Healthcare assistants/support workers in acute health environments
- Care assistants/support workers/key workers in domiciliary services
- Care assistants/support workers/key workers in day services
- Support workers in supported living projects
- Community-based care assistants/support workers/key workers, including those working in specialist areas, e.g. dementia / learning disabilities
- Personal assistants employed directly by the individual they support or their families

You must be able to organise your time well to enable you to develop new knowledge and skills on the job, as well as additional research, planning, reading, and cross referencing outside of work.

You will need the support of your line manager, supervisors and colleagues.

A good working knowledge and use of English language at Level 2 is required for this qualification. If English is not your first language you may need to provide proof of an English language qualification or complete a Skills Check prior to enrolment. Details of how to complete this will be sent to you if applicable.

You will need good IT skills and access to an internet connected PC to enable you to undertake qualification related research and to access and use an e-portfolio for the storage of your work evidence.

You must have good self discipline and organisational skills to successfully achieve an NVQ.

You can check the suitability of this course for a preferred career path or route to employment by looking
at various job profiles on the National Careers Service website; [www.nationalcareersservice.direct.gov.uk](http://www.nationalcareersservice.direct.gov.uk)

There is an expectation that if you enrol on this qualification, you are willing to commit fully to the period of time involved in this qualification, the associated home study and the assessed work required.

**Pre-course information session or interview:**
You will need to discuss the suitability of this qualification with a member of the Curriculum Team. Please call the Customer Service team on 01202 262300 to arrange this.

**Assessment of progress, tests or exams:**
This is a Level 2 assessed course. Once completed, your work will be marked and internally quality assured. An external quality assurer from the awarding body will visit to review your work before you receive your certificate. As soon as your certificate is received by Skills&Learning it will be forwarded to you. The visits from the external quality assurer can be several months after you complete your portfolio of evidence.

- **Awarding body:** OCR
- **Assignments/Course work:** Portfolio of evidence covering all learning outcomes
- **Examination(s):** None

You will negotiate a Personal Learning Plan with your tutor identifying the areas you need to develop; this will be reviewed at regular intervals. *Please note that this qualification must be completed within the deadline set. It may be possible to re-sit the examination within the academic year at an additional fee.*

**Materials and costs:**
**Course costs:**
The fee for this NVQ is £2000

There are **no subsidies or concessions** available for this course. You will need to pay the course fee in full or by instalments. *Please refer to* the Financial Information Pack at [www.skillsandlearningbdp.co.uk](http://www.skillsandlearningbdp.co.uk) or phone 01202 262300 for further information.

Your employer may consider contributing to the cost of this NVQ. They may be able to apply for a Workforce Development Grant to help with the costs of this training from Partners in Care [http://www.picbdp.co.uk/funding/](http://www.picbdp.co.uk/funding/)

You will need access to an internet enabled PC to allow you to upload evidence and assignments to an e-portfolio.

There may be further materials you could obtain to further support your study. You will be guided by your assessor prior to any purchase.

**Next Step:**
You may wish to consider progressing to a higher level NVQ in your chosen vocation, or in Management if appropriate. The Level 3 Diploma in Health & Social Care would be a good progression if you have some responsibility for supervising staff, or key responsibilities in your workplace.

If you have developed good work based skills you may like to consider training others in your workplace. An education or training qualification may be of interest.

There are a range of courses available to help the development of skills for work. Our free drop-in Job Club and ICT Club sessions will help you to find and apply for local jobs.

There are a variety of e-learning courses that can be started at any time of the year. See the website for more details.

Up to date English and maths Functional Skills qualifications can help you progress at work or into further or higher education.

Skills&Learning work with local employers to offer Traineeships and Apprenticeships to young people.
Your tutor may also be able to discuss the possible next step options with you. You may like to talk with our Learning Adviser about other Skills & Learning courses. Alternatively, general careers advice and guidance can be provided by Ansbury. For further information please contact us on 01202 262300.

Additional Information: